Offline Tokens + FortiClient VPN

BY IT SUPPORT

UPDATED MAY 10TH, 2024

Logged On

Offline Tokens: Until 2023-03-02 17:37

Password

OTP

☐ Administrator Override

You can check when your tokens expire from your Windows lock screen.
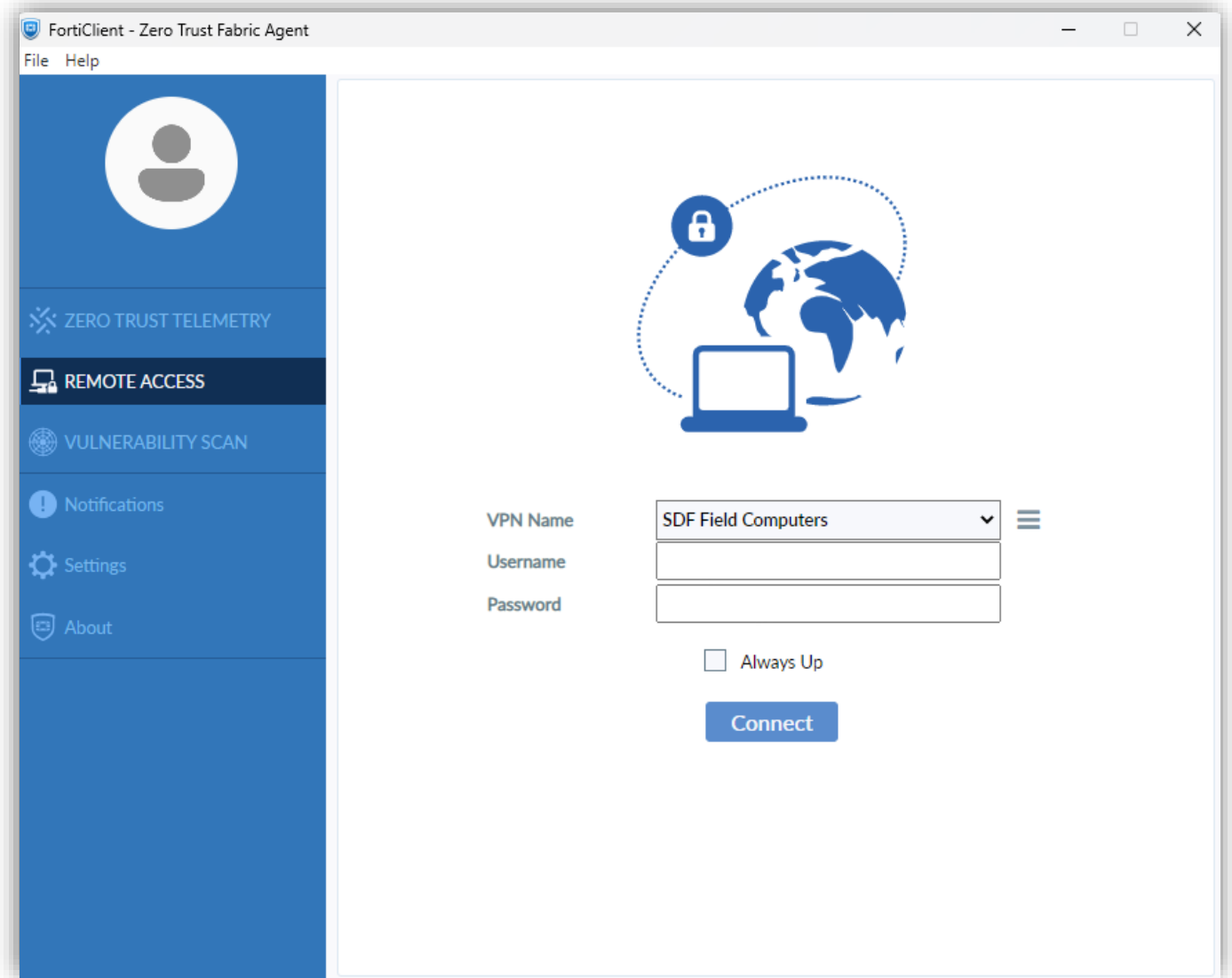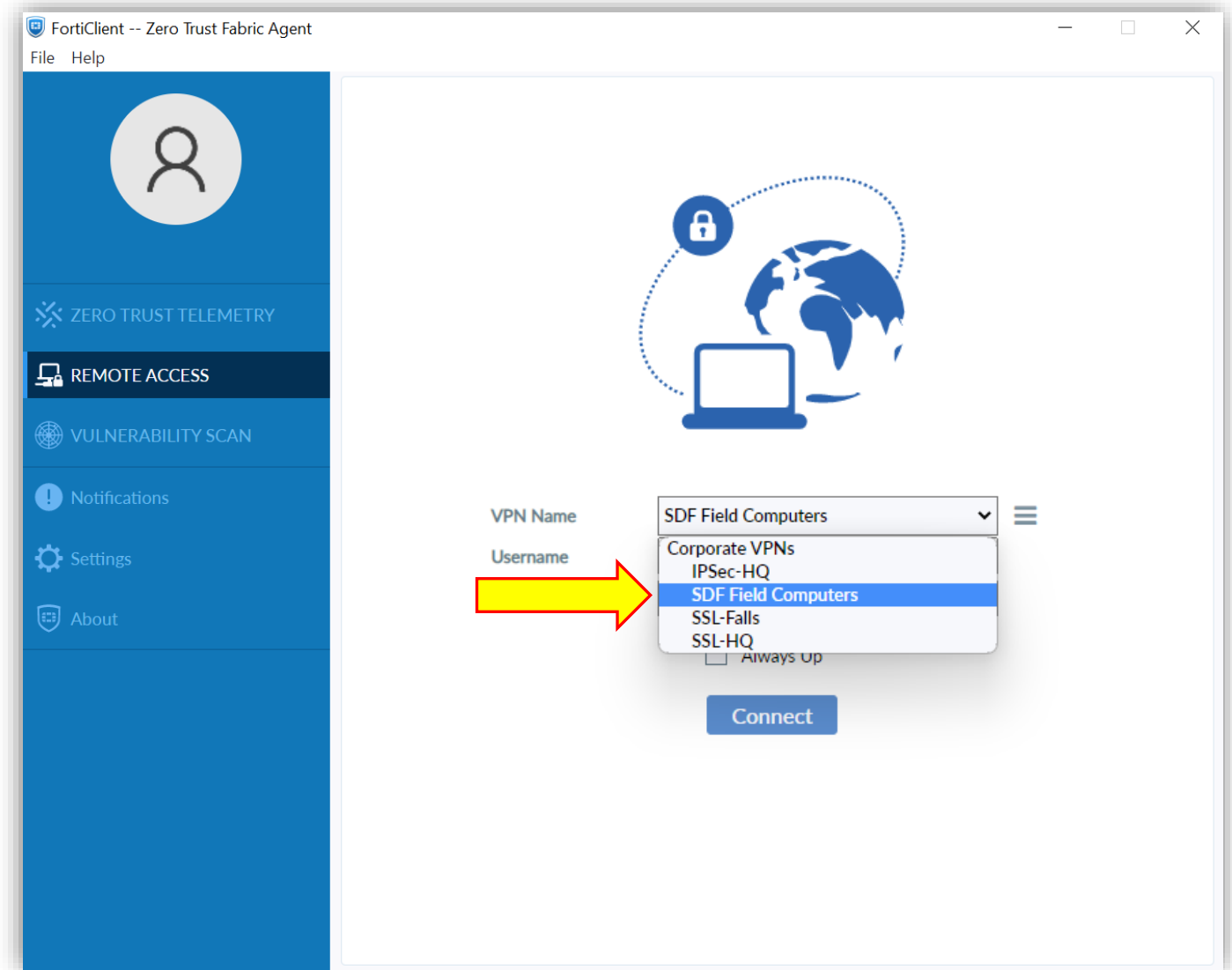
Other user

Welcome!

- FortiClient is the app used to connect your computer to the office using a VPN connection.

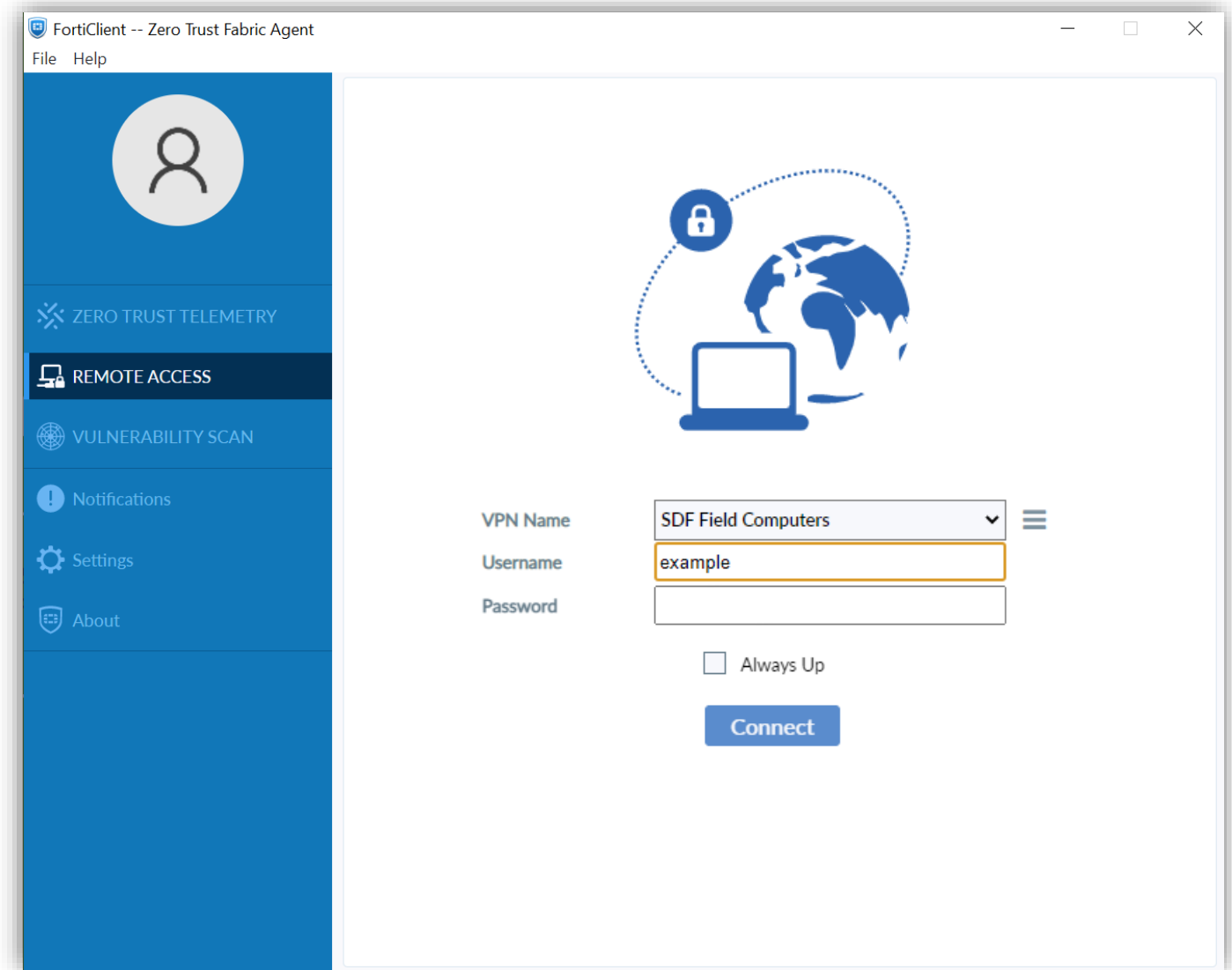- You will use a VPN connection to download tokens for your computer.

Available VPNs

- There are four choices to pick from.

- Due to network restrictions, you will use SDF Field Computers to connect.

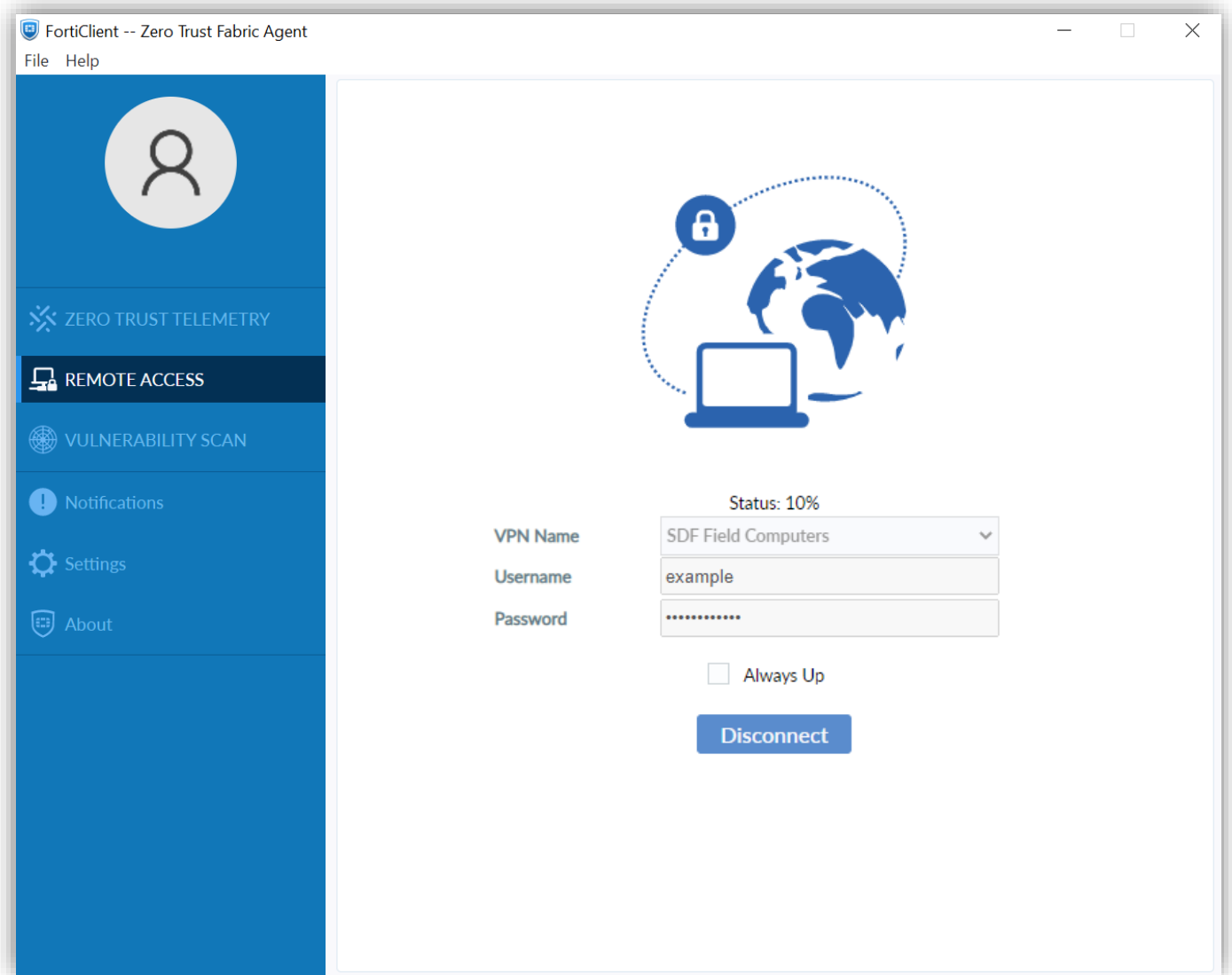- Contact IT Support if you experience trouble.

Logging in

- Enter your username.

- Enter your password.

- Click Connect.

Connecting

- FortiClient will begin connecting to the VPN. This will take a few moments.

Token Entry

- Your token is the 6 digit one-time PIN generated by your FortiToken keyfob.

- Click OK.

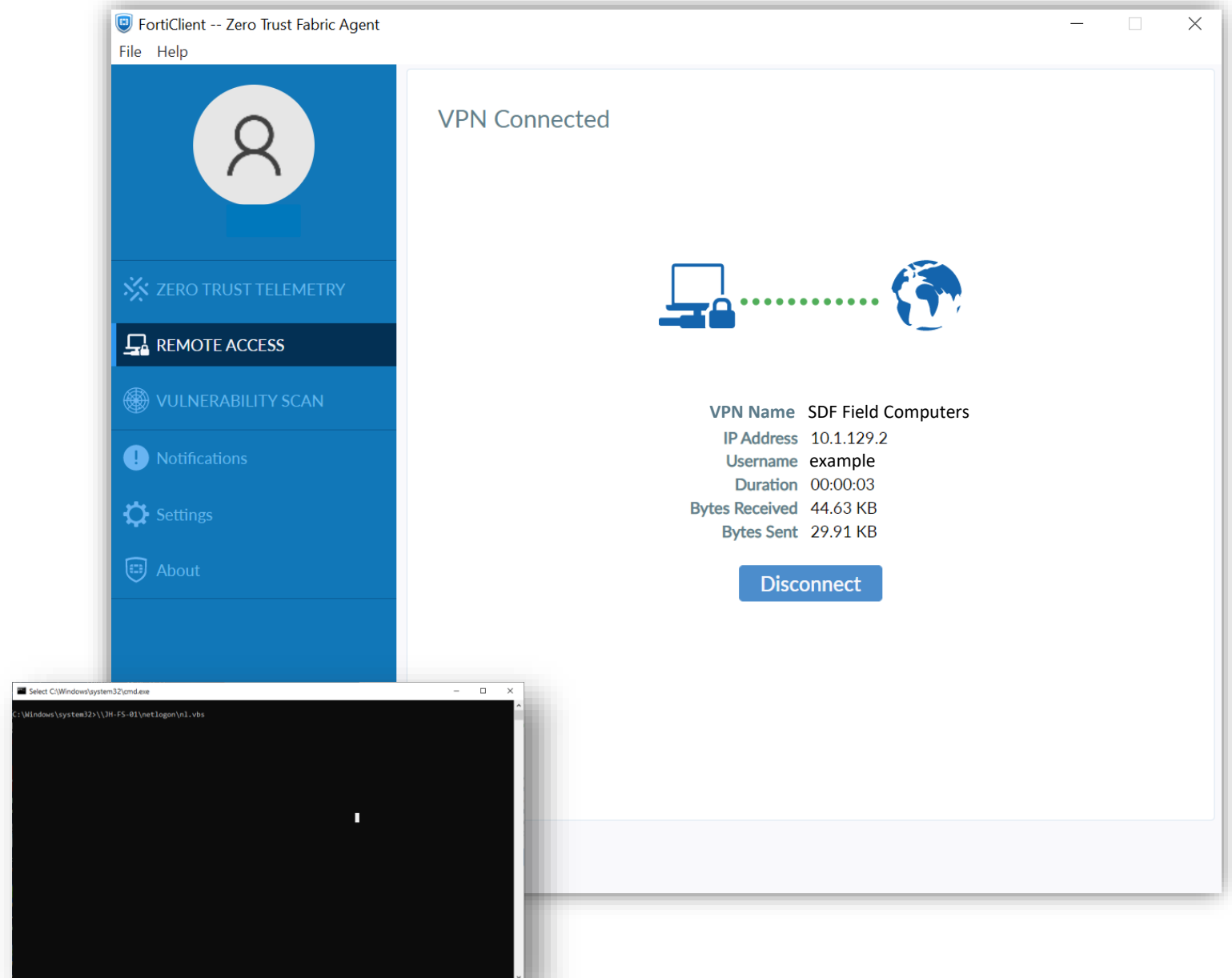# Connection Progress

- The Status percentage will show progress.

- If your connection does not progress, contact IT Support.
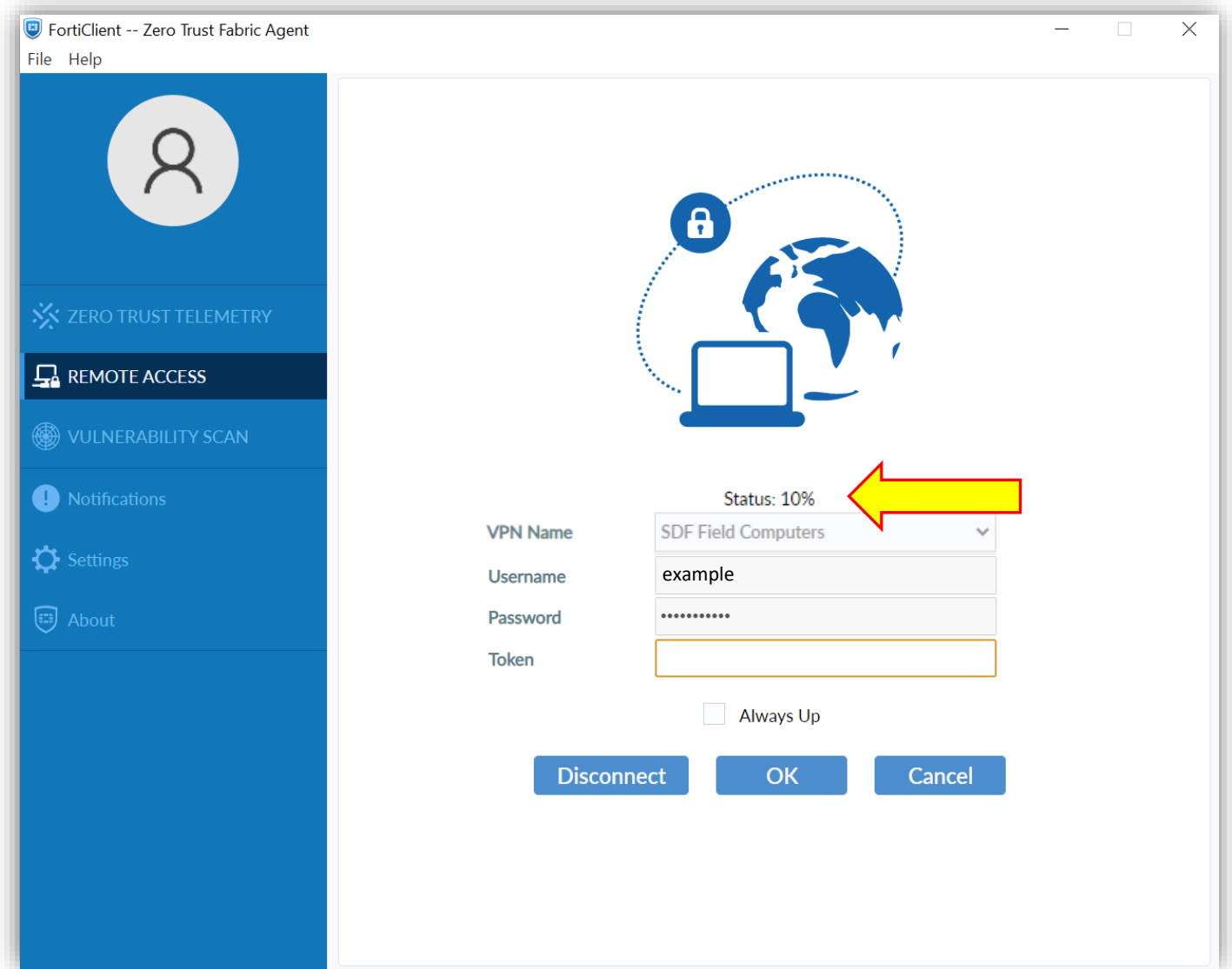
Connected

- Verify Bytes Received and Bytes Sent are incrementing.

- If you see a black window, please minimize.

Lock your Computer

- Hold down the Windows key + L

- Sign in again to trigger the token download.

- Depending on your internet connection, wait a few minutes for your computer to download tokens.

- To check for successful download, lock your computer and check the date.
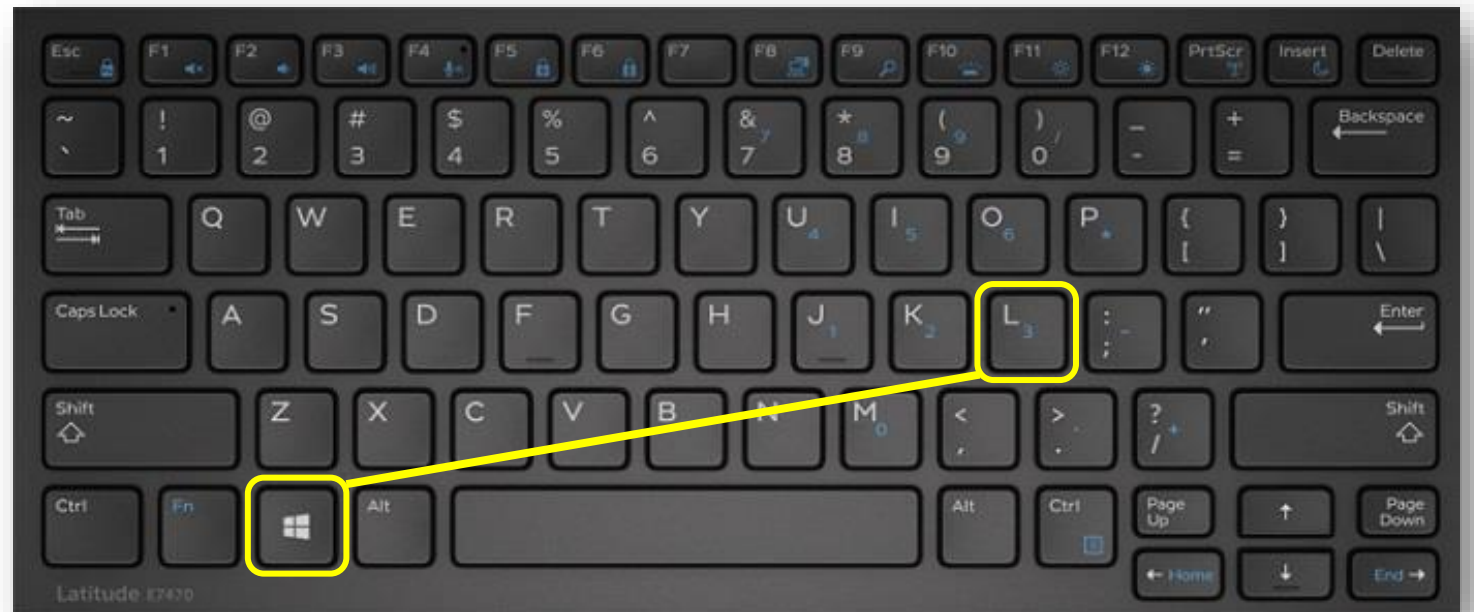
Troubleshooting

CLICK HERE TO CONTACT IT SUPPORT